

INTERAGENCY AGREEMENT

BETWEEN THE

IOWA DEPARTMENT OF HUMAN SERVICES

AND

IOWA DEPARTMENT OF PUBLIC HEALTH

FAMILY AND COMMUNITY HEALTH DIVISION

July 1, 1999

through

June 30, 2000

TN No. MS-99-30
Supersedes
TN No. None

Approval Date DEC 23 1999 Effective Date JUL 01 1999

IOWA DEPARTMENT OF HUMAN SERVICES
Division of Medical Services
and
IOWA DEPARTMENT OF PUBLIC HEALTH
Family & Community Health Division

MED-00-044

EPSDT Program

Year End Date:

Memorandum of Agreement

This Agreement is entered into this first day of June 1999 by and between the Iowa Department of Human Services and the Iowa Department of Public Health, division of Family and community Health, Family Services Bureau

The period of the Agreement shall be from July 1, 1999 to June 30, 2000.

Statement of Purpose:

To develop an enhanced obstetric discharging planning service for women delivering in hospitals in Iowa [hereafter referred to as the Iowa Review of Family Assets] and whose care is provided through the State's Medicaid Program in order to:

1. Develop the capacity of hospitals that provide maternity services to assure that new mothers and children receive essential, individualized information and services prior to hospital discharge.
2. Assess the need of new mothers and their children for community-based services that will promote or maintain their health and well-being.
3. Provide women and children during the postpartum period with ready access to community-based resources to enhance their health and well-being.
4. Facilitate continuity of postnatal care for mothers and children including identification of a medical home for continuing health care.
5. Develop and maintain capacity of local hospitals to provide information and care coordination to Medicaid clients.
6. Strengthen the ability of local communities to assess the need for services to mothers and children and to provide needed services to promote and maintain their health and well-being.

Integrated Document

The following document is incorporated into and made a part of this agreement.

MCH/Title XIX Agreement

EPSDT CONTRACT WITH DEPARTMENT OF HUMAN SERVICES

The Iowa Department of Public Health agrees to:

1. Develop and test a screening instrument to assess potential need for community-based services to maintain and promote the health and well-being of mothers and children.
2. Develop a standardized hospital-based process for administering the screening instrument and training staff in its use as part of routine obstetric discharge assessment and planning.
3. Link to a state-wide inventory of existing community-based resources and services that address the needs of mothers and children and establish mechanisms to assure ready access to this information.
4. Develop a system for matching women and children who need and desire services with local service providers.
5. Pilot test the system in a selected group of hospitals and makes necessary modifications.
6. Install the system and train the staff in all Iowa hospitals with obstetric services.
7. Conduct an evaluation of how effective the system is in identifying families who may benefit from learning about programs and linking them to those programs, e.g., Medicaid.
8. Conduct an evaluation of the how effective the system is in providing needed services to mothers and children.
9. Assure confidentiality of information obtained from families and of their contacts with service providers in compliance with state and federal laws regarding disclosure of information.
10. Provide state matching funds for these activities.

| | IDPH State Match | Federal | Total |
|-------------------------------------|------------------|-----------|-----------|
| Project Administrator (.2 FTE) | \$ 26,941 | | \$26,941 |
| Community Health Consultant (2 FTE) | 97,450 | | 97,450 |
| Secretary (1FTE) | 32,963 | | 32,963 |
| Software Development Consultant | 30,000 | | 30,000 |
| Survey Research Consultant (.2FTE) | 18,500 | | 18,500 |
| Evaluation Consultant (.05FTE) | 4,000 | | 4,000 |
| Software Development | | \$209,854 | 209,854 |
| TOTAL | \$209,854 | \$209,854 | \$419,708 |

The Department of Human Services agrees:

1. To participate in the planning and oversight of the Iowa Review of Family Assets program.

2. To engage participating hospitals through Medicaid contracts which support the implementation of the Iowa Review of Family Assets.
3. To support the integration of the Iowa Review of Family Assets into Iowa Access.

General Provisions:

This agreement may be amended or modified at any time by mutual agreement between DHS and IDPH.

1. This agreement may be terminated by either party by written notice of intent to terminate sixty days (60) in advance of desired termination date. In the event of such termination, IDPH shall be reimbursed by DHS only for these allowable costs incurred or encumbered prior to the termination date.
2. In the event of unlawful, unauthorized or excess expenditures incurred by IDPH in the performance of this agreement, DHS will terminate the agreement if necessary and IDPH will be liable for these expenditures.
3. The performance of DHS of any of its obligations under the contract shall be subject to and contingent upon the availability of federal and state funds lawfully applicable of such purposes. If DHS deems that funds lawfully applicable to this agreement shall not be available at any time during the agreement term, DHS may issue a termination notice to IDPH at least 90 days prior to the effective date that funds to continue this agreement will no longer be available. The obligations of the parties hereto shall end as of the specified in the termination notice, and the agreement will be considered canceled.

Termination for Unavailability of Funds

In the event of a reduction in the appropriation from the state budget for the Division of Medical Services of DHS or an across the board budget reduction affecting the Division of Medical Services, DHS may either re-negotiate this agreement or terminate with ninety (90) days written notice.

Restriction on Use of Funds

No federal appropriated funds have been paid or will be paid on behalf of the Department or the Contractor to any person for influencing or attempting to influence an officer or employee of any Federal agency, or Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement or the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of

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any federal agency, a Member of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the contractor shall complete and submit Standard Form-LLL, "Disclosure Form Report Lobbying," in accordance with its instructions.

NOTE: If Disclosure Forms are required, please contact: Mr. William Sexton, Deputy Director, Grants and Contracts Management Division, Room 34 1F, HHH Building, 200 Independence Avenue, SW, Washington, D.C. 20201-0001.

Contact Person

The contact person for this agreement will be Sally Nadolsky of the Bureau of Program Services, and M. Jane Borst, Family Services Bureau/MCH.

Employment Practices

The contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The contractor must take affirmative action to ensure that employees, as well as applicants for employment are treated without discriminating because of their race, color, religion, sex, national origin, or disability. Such action shall include, but is not limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provision of the Equal Employment Opportunity (EEO) clause.

The contractor shall, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability except where it relates to a bona fide occupational qualification.

The contractor must comply with all provisions of Executive order #1 1246, dated September 24, 1965, including amendments as well as the rules, regulations and relevant orders of the Secretary of Labor.

In the event of the Contractor's non-compliance with the EEO clause of the agreement or with any such rules, regulations, or orders, the agreement may be terminated or suspended, the contractor may be declared ineligible for further government contracts. Other sanctions may also be imposed as provided in Executive Order #11246 or by rules, regulations, or other order of the Secretary of Labor. The contractor must comply with all applicable conditions of Title 29 U.S. Code, Section 794 (Rehabilitation Act of 1973).

Federal Audit

IDPH will, upon request, assist DHS in responding to any audit exception from HCFA. If any amount is disallowed by HCFA due to the fault of IDPH, the amount disallowed will be borne by IDPH, and refunded to DHS promptly upon due notification.

Federal and State Requirements

IDPH shall comply with all federal and state requirements that may be applicable to this agreement.

Jesse K. Rasmussen
Director
For and on Behalf of the
Iowa Department of
Human Services

By: Jesse K. Rasmussen

Date: 7-29-99

Stephen C. Gleason, D.O.
Director
For and on Behalf of the
Iowa Department of
Public Health

By: Stephen C. Gleason, D.O.

Date: 8-9-99